



**EMERGENCY ACTION PLAN**  
**Delaware Valley Youth Soccer Club**  
**Team Training and Match Sites**  
**Alexandria Park**

Coach Coordinator	Sachin Nataraj	732-910-9727
President	Tomasina McGuire	908-310-2498
Vice President	BJ Farrow	908-399-5484

**Emergency Medical Services Phone Number:** 9-1-1 or State Police Kingwood 908-996-3404

**EMS Contact Protocol**

The location, "Alexandria Township Park" and its street address 242 Little York Mount Pleasant Road in Alexandria Twp is listed within the Computer Aided Dispatch (CAD) System of the Hunterdon County Communications Center and State Police. Any call for emergency assistance should begin with **"I am at the Alexandria Park Soccer Field on the upper fields of the complex and need EMS for ....."** You will provide immediately after identifying the location and need for EMS the number of individuals injured, nature of injuries, condition of injured, first aid treatment, your name, title, telephone number, and other information as requested.

Scene Control: Limit scene to first aid providers, move bystanders away from the area, and maintain clear egress for entrance and exit of EMS vehicles, personnel, and apparatus. The entrance to the parking lot area on the south side of the fields should be accessed through the school driveway and must remain clear of vehicular obstruction as indicated by the painted warning lines upon the pavement at that location.

**Facility Address**

Alexandria Park      242 Little York Mount Pleasant Road Alexandria Township, NJ 08848

**AED Unit Location**

None on premise

**Hospitals**

1. St. Luke's Hospital (Warren Campus) 185 Roseberry St      Phillipsburg, NJ 08865  
Emergency Department:      866-785-8537 **22 minutes/13.2 miles**
2. St. Luke's Regional Trauma Center      801 Ostrum St      Bethlehem, PA 18015  
Emergency Department:      484-526-6400 **40 minutes/24 miles**

**Area of Safe Refuge** – Parents must plan in advance based upon the weather forecast to remain at the fields in case of lightning, thunder, or inclement conditions. The sighting of lightning or



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sound of thunder will be cause for immediate evacuation from the fields and into the area of safe refuge identified as parent vehicles. A minimum wait time of 30 minutes must pass prior to return to the fields after each sound of thunder or appearance of lightning. All staff members will leave the field and enter their personal vehicles without delay.

**Staff Designations**

Head Coaches – The volunteer coaching staff member assigned to oversee team training sessions and matches

Assistant Coaches – The designated adult for each team commonly referred to as the parent manager that provides support and assistance to the head coach

**Emergency Task Assignment Recommendations**

Maintain fully stocked first aid kit	Head Coach
Possesses medical release forms	Head Coach
Immediate care of the injured or ill participant	Head Coach
Be aware of exact location and egress options for EMS	Head Coach and Assistant Coach
Emergency equipment retrieval	Assistant Coach
Call EMS	Assistant Coach
Flag down EMS and direct to scene	Assistant Coach

**Recommendations for EMS Transport of an Injured Child with No Parent or Guardian Present**

Assistant Coach

- Accompanies injured child to the hospital during EMS transport with that child’s medical release form. Medical staff will perhaps request this original form prior to examination and/or treatment or might otherwise ask for a coach to sign a permission to treat. A completed medical release form signed by a parent or guardian should suffice for this purpose.
- Establishes contact with the injured child’s parent or guardian through the use of phone numbers and names listed upon that child’s emergency contact form.
- Remains with the injured child at the hospital until a parent or guardian arrives to assume care and custody.
- Documents in writing the times of transport to the hospital and arrival of the named parent or guardian that assumed care and custody of the child.

Head Coach

- Remains with the team until dismissal of players to their parents or guardians.



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- Establishes contact with the Assistant Coach following the post-match player dismissal to obtain update on the injured child's condition, name and address of the hospital, status on the contact with the child's parent or guardian and his or her estimated time of arrival,
- Establishes contact with a Trustee or the Director of Coaching to advise of the situation. A coordinated staff effort will be organized by the Trustee or Director of Coaching to provide relief to the staff member at the hospital with the injured child.
- Responsible for completion of accident / injury report relating to the matter.
- Responsible for maintaining at all team events the team's the folder that contains each player's medical release and emergency contact forms





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**Away fields are located in Warren County, NJ**

**Emergencies dial 9-1-1**

**Non emergency police calls can be made to Warren County Communications Center  
908-835-2000**

**Alpha Pool- 700 Vulcanite Avenue in Alpha Boro**

**Greenwich Thomas Stewart Park - 112 Greenwich Street, Greenwich Twp**

**Pohatcong Twp School 240 County Road 519, Pohatcong Twp**

**Lopatcong Municipal Park - 1 Amy Street, Lopatcong Twp**

**Phillipsburg Fields: Walters Park, 1 Meyner Road, Town of Phillipsburg**

**Delaware Heights Ball Field, 520 Carpentersville Road Town of Phillipsburg**